

OXFORD TOWNSHIP	For Township Use Only
26090 Apollo Street NE	Permit No. _____
Stacy, MN 55079	Town Road _____
TREASURER / Peggy Nelson 763-444-4172	Permit Deposit \$ 300.00

APPLICATION FOR DRIVEWAY/ACCESS PERMIT

Fill out, sign and mail to the above address
 Attach a sketch of the property, present driveways in relation to the county/township road. Place a stake/lath in the center of the proposed driveway with a piece of cloth tied to the stake to aid the inspector in finding the location.

(Driveway/Access Permit must be completed and approved before a building CO/permit will be issued.)

PERMIT APPLICANT _____
 Please Print

APPLICANT ADDRESS _____

Phone - Home _____ Cell _____ Email _____

PROPERTY OWNER (If Different) _____
 Please Print

PROPERTY OWNER ADDRESS _____

Phone - Home _____ Cell _____ Email _____

ADDRESS OF WORK SITE _____

LEGAL DESCRIPTION OF PROPERTY: _____ 1/4, Section _____, Township _____, Range _____

(This application must be accompanied by a sketch or site plan)

Purpose of Driveway: Residence Field/Farm Entrance Commercial Street/Road

Present Number of Driveways to Property: _____

Property is: Un-Platted Area Platted - Name of Plat: _____

Is a Building to be Constructed? Yes No Anticipated completion Date: _____

Date Driveway Needed: _____

Location of Driveway:

NORTH EAST CR HWY

ON THE -- SOUTH WEST TWSP RD NUMBER _____

(Driveways of any type surface shall maintain at least a five foot side yard setback from adjacent property lines)

Proposed Width of Driveway: 16' Residential 20' Farm/Field 26' Commercial or Industrial

Type of Surface: Bituminous Concrete Gravel/Sand Other
(Bituminous driveways on surfaced roadways may extend to and adjoin the existing bituminous.)

Is Culvert Needed? Yes No Length _____ Diam. _____ Aprons _____ Bands _____
(15" minimum steel culvert required, unless determined otherwise by the Road Department. All culverts must be a minimum of 36 feet in length with aprons and graded to a maximum of 6 to 1 slopes.)
(Any driveway accessing onto a paved road must have a 4 foot minimum apron of blacktop from the edge of the bituminous road.)

Will Culvert be purchased from Township? Yes No Amount \$ _____ Paid? Yes No

Mail Box: Is Mail Box Needed? Yes No Location _____ Post/Support _____ Box _____ Installed _____
 Amount \$ _____ Paid? Yes No

Emergency 911 Address Sign: Is Sign Needed? Yes No Number _____ Location _____
 Post/Support _____ Sign _____ Installed _____ Amount \$ _____ Paid? Yes No

Other supply costs: Yes No Amount \$ _____ Paid? Yes No

Estimated Escrow Deposit Amount to cover costs outlined above \$ _____ Paid? Yes No

AUTHORIZATION OF PERMIT

SITE REVIEW COMPLETED BY ROADS DEPARTMENT: Yes No

COMMENTS/PROVISIONS/RESTRICTIONS: _____

In consideration of the applicant's agreement to comply in all respects with regulations of Oxford Township covering such operations, permission is hereby granted for the work to be done as described in the application.

Submitted Permit Escrow Deposit of \$ _____, payable to Oxford Township, in money order, cashier's check or personal check (# _____).

Proposed Location Approved by _____ Issued by _____ Date _____
 (Initial)

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The applicant will have 180 days from the application permit date to construct the driveway. If not constructed within this time period, the entire deposit will be forfeited and the application will be void. Driveways constructed in the winter months (December - March) will not be inspected until all frost is gone. A written request will need to be approved by the Town Board if completion date exceeds permit timeframe.

After construction is completed, the applicant shall notify the Township Official authorizing the permit that the driveway is ready for final inspection - approval.

I/We, the undersigned, herewith make application for permission to construct the access driveway at the above location. Said driveway to be constructed to conform with the conditions and regulations of Oxford Township, Isanti County and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of Oxford Township. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement and restoration of the roadway/highway to its original condition. It is further understood that this permit is issued subject to the approval of local city, village or township authorities having joint supervision over said road or highway. The Township its officials and employees shall be held harmless, by the permittee, from any demands, claims, or suits arising out of the granting of this permit. This permit is non-transferable.

APPLICANT: _____ **DATE** _____
 Print Name

 Signature

APPLICANT: _____ **DATE** _____
 Print Name

 Signature

FINAL INSPECTION - APPROVAL	
SITE REVIEW COMPLETED BY _____ Width & Slope Yes No _____ Surfacing and Grading Yes No _____ Culvert & Aprons Yes No _____ Turf Restoration Yes No _____ Bump-out/Pull-out Yes No _____	Mailbox Yes No _____ 911 Address Sign Yes No _____ APPROVED Yes No _____ Escrow Balance Amount \$ _____
COMMENTS: _____ _____ _____	
In consideration of the applicant's agreement to comply in all respects with regulations of Oxford Township covering such operations, permission is hereby granted for the work to be done as described in the above application.	
Approved by _____ Issued by _____ Date _____ (Initial)	