Oxford Township Meeting Agenda

Regular meeting  
September 10, 2024 6:30 pm

Pledge of Allegiance

Call to order

**Public Forum**

Gloria- Road projects need budget so she put together a budget through June 2026 as levy is unknown after that. She explained the data used to put together budget and shared with members of the board

Lee Setter- Issues are not due to lower taxes but due to personnel issues. Township officials are harassed explained this is a meeting of the board not residents

Laurie Faust - Introduction to her background and experience for Clerk position

Danielle Wiener - Presented for Market day and Anderson Park gathering and has sign up sheet

Bob Kollmer – Mold problem and recommend new building.

We need to be friendly to each other.

**Oxford Board Business**

Appoint Interim Clerk

Appoint interim Mike motioned Oxford township clerk to appoint Laurie Faust. The board had discussion on options. Harlan seconded the motion. The motion carried. Jennifer Perkins voted no because of the potential perception of biased towards candidates running for the clerk position.

Reorganization- Mike removed from agenda

Approve agenda

***Action requested: Supervisor approval of the September 2024 agenda*** Add to agenda to extend to the Swanson development line of credit. Motion was made to approve the amended agenda and Harlan seconded it. The motion carried.

Clerk’s report –

***Action requested: Approve the minutes of the August regular meeting*** . Under roads the first paragraph on old business needs to be updated. Jennifer spent her own money on market day. Jennfier to email Laurie changes to capture. Mike motioned to approve and Harlan seconded it. Motion carried.

Treasurer’s report –

***Action requested: Approve the accounts receipts and payables for the month of August 2024***

***.*** Treasurer’s report. Peggy Nelson read report. Harlan Motion to approve and Jennifer seconded it. Motion carried.

**Roads**

Potomac quotes

Mike requested quotes from 3 companies for 2024 on Potomac street 20’ wide south of 9 and meet standards. Knife River was only returned quote. Quote was for $147,440 to pave approximately 3,000 linear feet on Potomac Street south of County road 9.

Jennifer discussed the budget and suggested it should be reviewed in spring for paving. Jennifer wants to focus on gravel on Danube and hold off on paving. She said Potomac need a culvert. Mike said he didn’t think there was one on Potomac. Mike made motion to pave Potomac. Lots of discussion on when the best time to get a bid is. Harlan second it. Mike and Harlan approved. Jennifer voted no. Motion carried.

* Monthly Road report Jennifer/Mike
* Discuss road maintenance performed
* • A big THANK YOU to Josh, and crew for their emergency response during the August 26 storm. Many trees in the township were down, and this crew had all township roads accessible to emergency vehicles by 4:30 am except Nebula as trees were in the power lines until sometime in the morning. The road was cleared later that day.
* Monthly road report. There is a log to record what is being worked on. Going forward it should be recorded. Calls to Josh should go through Jennifer. Thank Shawn from All Mack for clearing Typos Creek after the storm.
* Graveling of Danube Street NE and 277th bids for Lime rock and bids for MNDOT class 5 Danube bids for gravel. 253rd and Vassar.
  + ¾ minus lime rock $105,600
  + Mndot class 5 $97,350
* Updated spreadsheet from Mark Faust – not discussed

**Old Business**

Isanti Fire District update Harlan

Harlan gave fire report. Posting on website that next meeting will be at fire station

* Public Meeting Rules Resolution
  + ***Action Requested: Assign person to put together Resolution Not discussed***
* Town Hall maintenance open discussion
* Township property survey- Mike
* Township bonding - Mike

Gather input on building new hall/parking lot vs remediation cost for existing hall/appoint committee leader

Townhall maintenance discussion. The current survey has been completed. Mike discussed potential bonding from bank in Cambridge. Mike has contacts for bonding but too early to contact them. Mike wants to appoint Donna Setter to chair the board for the new building or fixing of the existing building. Not in a hurry as we can use the fire station for a long time. Mike motioned to have Donna chair. Donna is willing to chair. Jennifer requested to have first 2 meetings be open meetings for all to attend to gather feedback. Harlan seconded it. Motion carried. Public meetings need to be posted for 5 days. Could be before the town hall meeting.

* State Auditor’s investigation update -Supervisor no update
* Change polling place
  + ***Action Requested: Supervisors discuss moving polling place with attorney and confirm that Fire Station 3 would be available to use as Oxford’s polling place for the general election.***

Change polling location. Put up notice on building and Bob provides wording for notification of new postings and needs to be mailed to residents. Jennifer will give Laurie the information from the County Auditor on steps we need to take to post changes for both next meeting and polling.

**New Business**

* Proper procedure to address Resident concerns regarding board actions- Jennifer removed from agenda
  + Board discussion on when to involve town attorney, contacting Secretary of State, etc. Taken off agenda
* Need resolution for meeting order. Move to October meeting
* Updates for harassment policy. Table until typos are done and Jennifer can review. Moved to October agenda
* MAT insurance. Liability and fire. Looking for reduced rate. Jennfier to reach out. 2 different invoices.
* Discuss need for police presence at Oxford regular meetings and potential cost – Mike

Adjourn Jennifer motioned to adjourn and Mike seconded it. Meeting was adjourned.

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