

# Oxford Township

## Regular Meeting Minutes

June 9, 2020

The virtual Zoom meeting was called to order by Sandy Hagan. Roll call was taken with Sandy, Mike, Peggy, and Linnea present. Minutes of the last meeting were read with Mike Miller approving them, and Sandy Hagan seconding them. Peggy gave a treasurer's report with an itemized list of bills paid. Peggy talked to the bank, and there is agreement that Oxford can use our old checks with one signature. This has also been talked about at the township level, and as long as the supervisors are aware of disbursements and have approved them at the regular meeting, single signature checks are allowed. Mike made a motion to accept the treasurer's report, and Sandy seconded it.

### **Roads**

1. James Watters was at the meeting to give Typo Creek Drive updates, talk about upcoming paving projects, and discuss a general contract with MSA.
  - a. Typo Creek Drive surcharge was installed last week with an additional 3 feet of material brought in to help consolidate any organic material under new section. This will sit for the summer and they will monitor it during the consolidation with the plan to take off the surcharge in the fall and install the culvert. The wetland has been stabilized with hydromulch to prevent erosion through the summer and fall.
  - b. For next year's paving project, James approached this with the understanding that we would focus on one street for simplicity. The field tech looked at Danube on May 15<sup>th</sup>, and he found that it is about 21 feet in width with just one culvert on the south end of the road. If the township wants to accommodate riding and biking, we need a 3 foot shoulder and the road needs to be widened significantly. Mike agreed that this would be the plan to start with. James shared information dated June 9, 2020 with a tentative cost \$67,000. James will send documentation and

comparative road costs to Mike Miller for the supervisors to review before next month's regular meeting.

- c. James recommends that Oxford establish a contract with MSA for general services. He will send some documents regarding MSA providing general engineering services so the supervisors can let Kennedy and Graven review them.
2. One of the residents of the Whispering Pines development attended the Zoom meeting to discuss dust suppression for Baylor. She has lived on the north corner of the development for just over a year, and they have been surprised by the amount of dust coming off the road. Mike stated that historically Oxford has sprayed a few roads to keep them together, but found the value was not worth the cost. Current township recommendations are for residents to get granular calcium chloride at Peterson's Mill and spread it on the road. Once the calcium chloride is placed, Rick Keller should be contacted so they can adjust grading practices where the road was treated. Mike also mentioned that Baylor is on Oxford's long term list to asphalt, but it may not be for a couple of years depending on when Lent township paves their portion of the road.
3. Josh Anderson with Quality Tree and Snow Service is looking for Oxford township's insurance requirements and bidding procedure. Linnea will send Mike a copy of what Oxford has for certificates of insurance from other groups that work with the township. Mike will work with Josh to show him the roads in the township to help him give us a quote for mowing.
4. Rick has had some complaints about Potomac, but said that all roads are dusty this year. He has also noted that people are driving really fast on 259<sup>th</sup> and Limpopo and this is really beating the road up. Mike said in general the township roads are in good shape.

### **Old Business**

1. Vicki Nielsen sent an email update on the Isanti Area Joint Fire District to Linnea:
  - The fire department finally got adequate personal protection gear. As of May 18 they are servicing calls as usual, including non-emergency calls, with slight changes in procedure to accommodate COVID19 precautions.

- Discussion on amendments to the Joint Powers Agreement will be tabled for a while until all entities have a chance to get meetings more or less back to normal. Attorney's Peter Tiede and Bob Ruppe met to discuss concerns and changes. The amendment has been revised and sent to all supervisors for review.
- Computer design engineering is done on the new fire engine ordered, next step is manufacturing. The company building this did not shut down for COVID19 restrictions. The expected delivery date is about 60 days from now. IFD has been taking in new equipment and preparing for the new engine. This month firefighters will be training with new extrication tools. A representative of the equipment company will give them some tips as firefighters cut up a couple donated cars.
- There were 18 calls out of Station #3 last month, 6 of them in Oxford. 86 calls total throughout the district.

### **New Business**

1. Election Judge training will be online because of COVID19. Oxford township has 11 judges, and all of them are willing to work the August election with proper COVID19 precautions. Our township election judge coverage may be fine for August, but 2 of us are out for November so may need to borrow judges from another township.
2. The office filing period for the November election is July 28-August 11. Linnea will publish notice of offices to be filled with ECM. Notice will also be posted on the website. Offices up for election this year are Supervisor B (Harlan Bellin's spot) and Clerk. Both positions are 4 year terms.
3. Peggy and Linnea will set up hall before August election, but the hall needs to be cleaned. In addition, we need professional pest control person to get rid of the mice. Sandy will look into getting pest control out to the town hall this month.
4. Isanti County EDA's Broadband Taskforce is hosting a meeting on Tuesday, June 16 in the County Board room at the Isanti County Government Center in

Cambridge. Meeting times are 3:30 and 6:30, Linnea can attend the 3:30 meeting and get information for the township.

5. We had a short discussion on whether or not we will try to meet at town hall next month. Currently, in person meetings of 10 people are allowed. Mike's recommendation is that we follow the governor's orders and we will stay on Zoom until the state of emergency is lifted.

Mike Miller made a motion to adjourn and Sandy Hagan seconded the motion.

Respectfully submitted,

Linnea Lentz

Oxford Clerk

June 9, 2020