

**Oxford Township**  
**Regular Meeting Minutes**  
**Hybrid meeting**  
**May 10, 2022**

Chairman Sandy Hagan led the pledge of allegiance, then called the hybrid zoom meeting to order. Roll call was taken with all board members present at the town hall. Minutes of the last meeting were read with Mike Miller making a motion to approve them, and Harlan Bellin seconding the motion. Following the clerk's report, Peggy gave a treasurer's report. Mike Miller made a motion to approve the report and Sandy seconded the motion.

**Roads**

1. MSA updates with James Watters. James discussed with the supervisors current costs of asphalt and ½ mile blacktop will cost around \$250,000 these days. Bob Kollmer raised a question about our blacktop requirements, including Typo Creek Drive. He asked if our roads are being built to MN DOT standards? James replied that they are and that for all road projects there are samples taken during the construction to confirm the road is meeting the specs.
2. Letter of Understanding regarding road maintenance on 245<sup>th</sup> with Linwood township. Our lawyers are looking at the letter but Mike has not heard back from them yet.
3. Oxford township road work bids- Mike opened all the bids, Linnea will file all the submitted bids. After discussion between the supervisors, Beach Transport (Loren) got the majority vote for Potomac. For the other work, Shermik (Bart) was awarded the Virgo work and Keller Excavating (Rick) will be reconstructing 275<sup>th</sup>. Road contract decision is more complicated so the supervisors have opted to think about this until the June meeting since we are not switching contracts until July. Peggy made copies of the bids for the supervisors to take home and review.

4. 2022 Highway Construction Program Review- Sealcoating for Oxford county According to the map sent to Oxford township, County road 12 is the only thing on the plan for this year.
5. James Lindholm attended the meeting to discuss what it would take to make 257<sup>th</sup> a township road. Mike gave the background on the township road specifications, where to find them on the website, and that any private road would have to meet the specifications before the township would agree to take over and maintain the road.
6. The supervisors discussed dust suppression for township roads and that the treatments will not start until after road restrictions lift. Mike will coordinate placement of pea gravel before the dust suppressant is sprayed. Mike has also looked into another dust control product called Dust Blokr. Linnea will check with Tiffany on if this is better than the others. Current plan is that one mile of Pigeon loft will be improved, including driveway improvements, then the main road will be coated with soybean oil which is more environmentally friendly.
7. Barb Snee asked what is happening with Baylor, and Mike said that we are going to put dust control on Baylor as well, once restrictions lift. Mike is sending the supplier's information to Rick and Bart to understand how the pea rock needs to be spread.
8. Rick Keller gave an update that the grader is in the process of pulling in the ditches and breaking up the sod for our roads.
9. Mike Miller would like to make a resolution that must be recorded at the county. When Oxford township is plowing roads in the winter and we hit a mailbox, we are not responsible for the mailbox unless it is an approved and properly installed swing away mailbox. Oxford township will **only** replace mailbox posts that are swing-away, county approved, and properly installed, and were actually hit by the plow. Linnea will work on drafting this resolution. Once the draft resolution is finished, she will bring to the township meeting for supervisor approval. Once it is approved, Linnea will post the resolution on the website and record at the county office.

### **Old Business**

1. Harlan gave a fire district update including the fact that there were 89 runs in May.
2. Revised Don John plat April 14, 2022 meeting update. Mike talked to Holly in Zoning and expressed our concerns. The plat passed but Mr. John has to have the septic tank/drainfield and well inspected and a permit for the trailer before any work can be done.

### **New Business**

1. SLFRF reporting issues. Peggy and Linnea have contacted the SLFRF site and Oxford does not have the required paperwork. Linnea sent the treasury an email, saying we have tried to submit our spreadsheet, but the excel sheet was not accepted because of the missing paperwork. Currently we are waiting for a response, but due to the high volume of questions they are warning us to expect a long wait time.
2. District 2 SWCD supervisor position open with filing dates running May 17<sup>th</sup> through May 31<sup>st</sup>
  - a. District 2 includes Bradford, Athens, and Oxford Township.
3. Peggy has made MATIT insurance policy copies for the supervisors to review.
4. Bob asked if there are plans to improve County Road 20 this year. According to the road improvement plan that the county sent to Oxford, there are no plans to work on CR 20. Bob mentioned that the road condition is very poor and would like the supervisors to talk to the county to see if they can repair.

Mike Miller made a motion to adjourn the meeting, and Sandy Hagan seconded the motion. Motion passed and the meeting was adjourned.

Respectfully Submitted,  
Linnea Lentz,  
Oxford Clerk  
May 10, 2022