

# Oxford Township Regular Meeting Minutes December 10, 2019

The meeting was called to order by Sandy Hagan. Roll call was taken with Sandy, Mike, Harlan, Peggy, and Linnea present. Minutes of the last meeting were read and Mike Miller requested the following amendment to the November minutes:

Under Old Business 3- Clarify who Chou Mou is by adding that he is from the Census Bureau. Following the change, Mike approved the minutes, and Sandy Hagan seconded the motion. Peggy gave a treasurer's report with an itemized list of bills paid. Mike made a motion to accept, and Harlan seconded it.

## **Roads**

1. Rick said that the roads are covered in snow and ice, so residents should drive appropriately for the slippery conditions.
2. James Watters from MSA was unable to attend the meeting, but sent an email with Typo Creek Drive updates:
  - a. The pre-construction meeting minutes are now posted on the Oxford website.
  - b. The official notice of wetland credit debit transaction has been received from Amy Waters with the Board of Water and Soil Resources.
  - c. Dresel Contracting's mining permit was approved by Isanti County.
  - d. Clearing and grubbing of trees within the project corridor occurred Monday November 25th and Tuesday November 26th of last week. James sent a thank you to Mike Miller for the quick turnaround on the letters to the residents as this was done a week ahead of time and right before the Thanksgiving holiday.
  - e. The necessary staking has been completed by MSA survey crew for the contractor to begin embankment construction through the wetland.
  - f. The contractor met with landowner regarding the location of the borrow on December 6, 2019.
  - g. The contractor was expected to begin clearing and grubbing of borrow site starting Monday December 9, 2019.
  - h. MSA survey crew is expected to have access to the borrow site by middle of next week to conduct a pre-excavation survey of the site in order to accurately track material excavated and placed on site.
  - i. Necessary erosion control devices are expected to be installed middle of next week as well by Contractor's subcontractor Terra Services.

- j. NTI (geotechnical engineer) sent Oxford an estimate of \$24,000 for embankment monitoring and materials testing. Mike made a motion that we pay the NTI engineers that are putting the plates in the road to check for settlement. Harlan seconded the motion, and the motion passed.
  - k. Oxford should anticipate the Contractor will submit a pay request towards the end of this month. James will update the group once he's received the pay request to give an idea of the expected amount so necessary actions can be taken at the January 14, 2020 meeting.
3. Peggy reported that the Whispering Pines driveway permit money was initially sent to the town hall address and not the PO Box which was why it seems we weren't paid. The check has been sent to the right address now.

### **Old Business**

1. Harlan gave an update from the last fire district meeting he attended. There were 73 calls last month, and 8% were fire related. The majority of the calls were medical, followed by good intent, then fires. The service charges and the budget were discussed again. Mike Miller talked to Jason, our lawyer, and he has not connected with all of the parties with a vested interest in the contract changes. Arvid Jenkins from Spencer Brook Township attended our meeting to explain the changes the fire district wants to put through on the IAJFD agreement. He talked about the fact that the governing entities have to give the district power, which may address some of Mike's concern about taxation without representation. In order for the fire district to do any billing, every township has to pass an ordinance stating what can be billed and how much. Steve Kingsbury asked if the ordinance wording can be different between the townships. Arvid said that the district would like the resolution to be the same but it's not a requirement. At this time, what is open for discussion is the question of whether the fire district can charge money for services. Arvid is advocating that the charge for calls is \$250, which is what it has been in the past. Mike asked if he knew the total amount collected over the years. Arvid said that since he has been on the board, the money has been put into a savings account. The district has used \$28,000 of that money recently to buy turn out gear for new fire fighters. Arvid said that the fire district will ask for a vote on the amended agreement. Oxford was not willing to vote at this meeting because the supervisors are just seeing the most recent copy

of the agreement tonight. Mike wants more time to look it over and consult with our lawyer. With respect to amount charged by the district, this will not be addressed in our township until the annual meeting. Arvid said he will try to get the service charge discussion tabled for a month. Oxford supervisors committed to a decision by the January meeting. In addition, Mike will forward communications and questions to Arvid.

2. There were no updates from Kennedy and Graven, but Mike will talk to Jason tomorrow.
3. Sandy Hagan signed the resolution designating a polling place and Linnea will send the signed copy to the county.
4. Barry Wendorf sent paperwork for the township to authorize \$2000 of Oxford's park fund money be donated to the Anderson Park Master Plan Update. The money in the park fund comes from building permits that were issued within our township. Mike made a motion that Oxford donate \$2000 to the Anderson Park Master Plan Update from the park fund. Sandy Hagan seconded the motion and the motion passed.

### **New Business**

1. Oxford's water testing results are in, and although the water is discolored there are no major issues.
2. Peggy will start filling out the MAT workers compensation forms which must be completed by January 31, 2020.
3. The December Weed of the Month is Salt cedar. Darrick Wotachek, the County Agricultural Inspector sends out this information to the townships. If anyone is interested in being on the email list, let Linnea know.
4. Linnea posted the LTAP class schedule.
5. March 2019 Annual meeting service for contract requests were discussed. These requests are capped at 1% of our annual budget, which is \$2400. The supervisors divided up the money as follows:
  - a. Isanti Safety and Rescue \$500
  - b. Isanti County Mounted Patrol \$250
  - c. Family Pathways/Refuge- no one showed up, so no money was given this year.
  - d. Senior Federation \$250
  - e. Historical Society \$250
  - f. Agricultural Society \$250
  - g. Isanti 4-H \$250

h. Total =\$1750

Mike Miller made a motion to approve these amounts for contract for services and Harlan Bellin seconded the motion. The motion passed.

Mike Miller made a motion to adjourn, and Sandy Hagan seconded the motion.

Respectfully submitted,

Linnea Lentz  
Oxford Clerk  
December 10, 2019