

**Regular Meeting  
Oxford Township  
February 12, 2019**

The meeting was called to order by Mike Miller. Roll call was taken with Mike, Harlan, Peggy, and Linnea present, chairman Sandy Hagan was absent. Minutes of the last meeting were read. Mike Miller made a motion to accept and Harlan Bellin seconded it. Peggy gave a treasurer's report with an itemized list of bills paid. Mike Miller made a motion to accept, and Harlan Bellin seconded it.

**Roads**

1. Typo Creek Drive update-An MSA Professional Services presentation was given by Chuck Schwartz (Municipal Engineer). Brian Miller, who would serve as Principal in charge also came to the meeting. The basic proposal is to realign Typo Creek Drive NE to meet minimum design requirements of the grant. This means the road will need 12 foot lanes and 3 foot shoulders as it needs to comply with the State Rural Park Fund requirements and the MN rule 8820. As it's currently designed, it can't be done with the grant money allocated so MSA will reevaluate the roadway alignment while minimizing construction limits. The Data Creek culvert needs to be replaced. In addition, the Data Creek curve must be changed to support a minimum speed of 40 mph. They are prepared to jump on the project in the next couple of days and will be ready to meet with the board the first part of March. Mike proposed a meeting for March 5<sup>th</sup> at 7:30 pm. Linnea will post notice in the Scotsman and Isanti County News. The meeting will be to discuss preliminary plans and costs. Chuck brought a cost estimate (\$102,000) and a work agreement for the board to review. The \$102,000 will be outside of the road grant. Usually with the road grants, the engineering has to be paid for by the township. Mike will have our attorney look over the agreement and he will read over the agreement himself before signing. He also wants Sandy to have a chance to read it before signing. Mike Miller made a motion that Oxford township will proceed with an agreement with MSA to engineer and perform construction services on Typo Creek Drive for \$102,000. The agreement will be

signed following attorney review. Motion was seconded by Harlan Bellin, and was passed

2. Our township is growing, and we would like to start improving some other roads in the township. We won't always have state aid money. We would like guidance on budgeting for these improvements. Now we are entering into a new phase with asphalt, which means different maintenance than our other roads. How can we increase the budget to work on our road improvements? Chuck would like to do a road tour with the supervisors and help them with a road improvement plan and budget.

### **Old Business**

1. Fire District Update
  - a. Harlan gave a report from the last meeting.
  - b. Calls were down in December- 77 runs with 8 minute response time
  - c. There was an Oxford township fire on coldest night of the year. Stacy-Lent, Linwood, and Isanti all responded.
2. Vehicle Towing resolution-Mike and Sandy have reviewed the resolution for the residents to discuss. Linnea will put it on the agenda for the March annual meeting.

### **New Business**

1. Annual Mapping Status Report. Mike will take care of this.
  - a. From Rock Lewandowski: Please send any new streets/township roads completed in 2018, private streets containing multiple addresses, any proposes roads that will open in 2019. He is also asking that we look on the current map and note any correction to: street names, roundabouts, one way streets, lake names, or any other thing that is not current. This would also include any changes to surface type of road/street, such as, gravel township road now paved. Please include the length as accurately as possible. This information is due April 1<sup>st</sup>.

2. The supervisors reviewed our Minnesota Benefit Association life insurance statement. Oxford will not make any changes.
3. Monthly building permits for Oxford were reviewed.

A	B	C	D	E	F	G	H	I	J	K
Date	Last Name	First Name	Contractor	Address	City	Month	Township	Parcel ID#	Zoning	Construction
1/4/2019	Patterson	Roger	self	5602 - 263rd Ave NE	Stacy	January	Oxford	08.008.0201	ag/res	pole building
1/8/2019	Kleinmeyer	Jordan & Kristen	Hearth & Home Tech	25383 Pigeon Loft Rd	Stacy	January	Oxford	08.040.0110	shoreland	fireplace & gas line

4. Election expenses were \$106.00 for last year.
5. Oxford township has received the following requests for contract for services to be discussed at the March annual meeting:
  - a. Historical Society
  - b. Seven County Senior Federation
  - c. Family Pathways/Refuge
  - d. Isanti Safety and Rescue
6. One of the Oxford township residents present at the meeting asked if we have bids for grading and plowing. The answer is yes, and the current costs are: \$95.00/hour for both plowing and grading. Mike encouraged him to let the board know if he would be interested in bidding. If so, Mike will open it up for bids, and Linnea will put it in the paper.
7. Mike Miller feels that Oxford needs to start working on a long term plan for our town hall property. We need to see the property boundaries of this site, and understand if we have space for a shed to house any equipment the township might purchase. The township is growing and should start looking forward to what the township will look like. People will expect more services, like blacktop and sand. Mike will work on a proposal for the annual meeting for new budgets, as we need to request more money for road improvements.

HB made a motion to adjourn the meeting and Mike seconded the motion.

Respectfully submitted,

Linnea Lentz

Oxford Township Clerk

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