

## Regular Meeting Minutes Hybrid Zoom Meeting February 8, 2022

Chairman Sandy Hagan led the pledge of allegiance, and the Hybrid Zoom meeting was called to order. Roll call was taken with all board members present at the town hall. Minutes of the last meeting were read with Mike Miller making a motion to approve them, and Harlan Bellin seconding that motion. Following the clerk's report, Peggy gave a treasurer's report with an itemized list of bills paid. Sandy Hagan made a motion to approve the report and Harlan Bellin seconded the motion.

### **Roads**

1. James Watters was on the call for MSA updates and asked if the board had any questions for him. Mike asked James to look through a letter of understanding for mutual shared road (245<sup>th</sup> /Rutgers) sent to us from Linwood township. In addition, Upper Birch development has 3 houses built now. Mike asked James to look at the road this spring to make sure everything is ok.
2. 275<sup>th</sup> Avenue NE – ditch level issue; recurring agenda item with no action this month.
3. Snow plow policy/resolution update. Mike reported that the county has a really nice resolution that our township could copy. He will forward that to the rest of the board to look at before making a decision.
4. Sandy asked if Rick will pick up the tires on Vassar. Rick said no problem, and asked if he should he go to the transfer station or Monty. Sandy said that if Monty can't take them, the transfer station has an account for us. Sandy also had feedback for Rick- a resident on Vassar asked him to pass on that Rick does a good job.
5. Annual status report map for MNDOT- Sandy will contact Rozlyn Myer, an Engineering Tech working out of Cambridge. She has asked for any MSAS construction projects completed, new streets or township roads completed, private streets containing multiple addresses that have been worked on, and any proposed roads that will opening in the following year. We will need to add the new road for Upper Birch development.

### **Old Business**

1. Accessory Dwelling unit discussion- Oxford sent in our recommendation for the last discussion at the county. Mike made a motion to adopt the conditions that were sent to the county last month, and Sandy Hagan seconded the motion.
2. IAJFD updates- Peggy gave an update on the fire contract budget details. Oxford township rate has increased \$752/quarter for this upcoming year. Mike talked through the formula that the fire district uses to set the budget, and the main

reasons for the price increase are that property valuation has gone up, as has the number of runs to the township.

### **New Business**

1. Boundary and Annexation Survey for the Census Bureau- Our boundaries are the same, with no changes. Sandy will fill this out and send in.
2. Town Web Design letter- Linnea asked township if we are happy with our web service or if we should look into this service. The board indicated they are happy with our website, and not interested in changing.
3. Local Board of Review Transfer Renewal of transfer duties. The board signed for transfer of duties, and Linnea will scan and send back tomorrow.
4. MAT training for clerks and treasurers- Linnea has the dates, but seems there is not much new clerks and treasurers so Peggy and Linnea will not be attending.
5. Sandy has information on Isanti county's hazardous mitigation team- January 26 was the last meeting, but Sandy does not know when the next meeting is. He will call the Sheriff's office for more information so the township can be involved.

The supervisors announced that once the regular meeting has adjourned, the supervisors will audit the books. Mike explained that the audit involves looking at check books, the township ledger, and the clerk's documentation that must reconcile with the treasurer's books. The three supervisors will review the books and will write their signatures if they match. If anyone is interested in the process, they are welcome to stay.

Mike Miller made a motion to adjourn, and Sandy Hagan seconded the motion.

Respectfully submitted,  
Linnea Lentz  
Oxford Town Clerk  
February 8, 2022