

# Oxford Township Regular Meeting Minutes

## Hybrid Meeting

### September 14, 2021

The Hybrid Zoom meeting was called to order by chairman, Sandy Hagan. Roll call was taken with Sandy and Harlan present at the town hall. Mike, Linnea, and Peggy attended via Zoom. Minutes of the last meeting were read with Mike approving them, and Harlan Bellin seconding the motion. Following the clerk's report, Peggy gave a treasurer's report with an itemized list of bills paid. Mike asked that Peggy list US Treasury instead of State of MN for the federal money we received in order to correctly represent this money for the audit. Following the change, Mike Miller made a motion to accept, and Sandy Hagan seconded the motion.

#### **Roads**

1. MSA updates. James was unable to attend this month's meeting, but did send the supervisors an email update. A resident at 24972 Typo Creek Drive NE still has an issue with the driveway grade. Sandy talked with the resident before the meeting and was in agreement that the contractor will need to put in another load of gravel. The supervisors have agreed to sign and approve pay Application #6 as well as the US Army Corp of Engineers permit. James also sent Task Order #3 regarding the Baylor Road Paving & Township Chip-Seal Project. MSA anticipates an estimated construction cost of \$250,000 to pave approximately 3,000 linear feet of Baylor Rd NE. In addition, MSA anticipates an estimated actual cost of \$40,000 to develop plans, specifications, and observe construction of the paving of Baylor Road and the Township's Chip-Sealing project. After reviewing the estimates, Mike has reached out to Jason Pearson for a second opinion to see if it can be done for less than the cost that James has given. Sandy will sign all necessary paperwork and mail to MSA.  
As for the Don and Tony John plat, Claire has reviewed the current version and the changes are within the regulated zoning ordinance and driveway width. Mike Miller made a motion to approve the revised current Don and Toni Johns plat and Sandy Hagan seconded the motion. The motion passed.
2. Peggy reported the financials on Typo Creek Drive so that everyone is aware of how much it costs to blacktop approximately one mile of gravel road. The grant Oxford received was \$839,000, and Oxford township has had out of pocket engineering costs of \$130,000 totaling almost a million dollars. There was some discussion on short and long term plans for the roads, as well as how the levies are decided. Township residents were also reminded that the budget is set in March at the annual meeting and that is the time to voice concerns.

#### **Old Business**

Harlan gave a report from the Fire District's last meeting. Mike is working on a resolution regarding the contract so that each township has the ability to charge an additional fee for fire coverage. If the township chooses, they can send this money back to the fire department. This allows each individual entity the ability to set their own schedule on what they want to charge and they would have the ability to assess additional fees to cover fire department costs. Harlan Bellin made a motion that we vote on the joint powers agreement. Mike said we are getting closer to agreement, but is not ready to accept the current joint powers agreement. Mike has asked Harlan to find out what the firefighters rodeo contributed back to the fire district at the next district meeting.

### **New Business**

1. Clerk and Treasurer "in training positions-Peggy and Linnea are both interested in training in their replacements before their respective terms are up. Linnea will work on job descriptions for both positions so interested people can see roles and responsibilities. Mike will work with MAT to understand value of moving from elected positions to appointed positions. Linnea will put this topic on the agenda for next month's meeting.
2. The county is proposing regulation around additional structures on property to accommodate aging parents. Sandy and Mike were at the county zoning meeting this last week, and would like the township to be more restrictive than what the county is proposing. Mike has asked Claire to bridge the gap between what the county is proposing and what Oxford is looking for.
3. Oxford township received a request from Bark Kruschel to reserve the town hall for the precinct caucuses of Senate District #32. The township will monitor COVID recommendations and give her an answer by December.
4. Mike Miller made a motion to approve the new Oxford town hall cleaning contract and Sandy Hagan seconded the motion
5. The current Zoom license contract for Oxford township will expire next month. At this time, we have the \$14.99/month plan. Mike Miller made a motion to renew the contract at the same plan and Sandy Hagan seconded the motion.

Mike Miller made a motion to adjourn, and Sandy Hagan seconded the motion.

Respectfully submitted,

Linnea Lentz

Oxford Clerk

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