

**Regular Meeting Minutes**  
**Hybrid meeting**  
**November 15, 2022**  
**6:30 pm**

Everyone stood for the pledge of allegiance, and Chairman Sandy Hagan called the meeting to order. Roll call was taken with Mike, Sandy, Harlan, Peggy, and Linnea present. Minutes of the last meeting were read with Mike Miller approving them, and Harlan Bellin seconding them. Peggy gave a treasurer's report with an itemized list of bills paid. Mike made a motion to accept, and Harlan seconded the motion.

**Roads**

1. James Watters was on the call to give an update for MSA. They have reviewed the revised driveway plan from Brian Swanson, and observed the current subgrade on 11/2/2022. However, the paving has been postponed until spring. Bob looked at Court Road for us, and he recommended getting the road into a pavement maintenance plan for 2023 since the typical cracking is starting to show.
2. Mike Miller talked to our attorney (Mike Couri) about a developer's agreement and a letter of credit for the Swanson Development. In addition, he has asked for advice on how to handle the change in business name for Keller Excavating. And finally, Mike Couri will help Oxford set up an agreement with Bart Perkins once we get preliminary pricing. The plan is to have this done in December before Sandy Hagan's term is up.
3. Road Mileage certification form is due Friday 11/18. Oxford will include Lyons street on this year's form.
4. Dean Fischer attended the meeting and presented Oxford's board with a list of 35 signatures from people that live on Potomac that are against placing chloride products on the road for dust suppression. Dean said that the main concerns are with respect to what chloride does to vehicles and to the environment. Mike reiterated that Oxford's long term plan is to blacktop the roads. R&B budget and a feasibility study will be on the

annual meeting agenda so that Oxford residents have a voice on how they would prefer to move forward. Pat Davis expressed that many of the applications are required 2-3 times per year and are just short term bandaids for the dust problem.

### **Old Business**

1. Mike Miller is still in communication with the Horton group in Wisconsin for an alternative to our township Insurance.
2. Harlan gave a Fire District update and reminded everyone that the next meeting is tomorrow night at Station 2.

### **New Business**

1. Election results
  - a. 516 voters turned out
  - b. Contested supervisor seat: Jen Perkins is new chair; Brian Nelson will take over treasurer duties. New officers start January 1<sup>st</sup>.
2. New Workers Compensation Audit process:

Starting in 2023, members are required to complete the annual workers' compensation payroll audit electronically.

Before January 1, 2023 each member will receive an email from MATIT that will provide a link to the workers' compensation payroll data collection site.

MATIT is providing advice to assist members as they prepare to complete this process. Besides electronically submitting payroll by class code the member must attach the organization's 2022 W-3 and contractors' certificate of insurance to the report.

The completed report must be returned to MATIT by January 31, 2023 to avoid a \$250 penalty and any other fines/fees or penalties levied against MATIT by its reinsurer or the State of Minnesota for late reporting of payroll information.

MAT trainers will be available after January 1, 2023 to assist with questions.

3. Linnea will renew Oxford's zoom subscription so it will be up and running by our December meeting.

Mike Miller made a motion to adjourn and Harlan Bellin seconded the motion, motion passed and the meeting was adjourned.

Respectfully Submitted,  
Linnea Lentz  
Oxford Clerk  
November 15, 2022