Oxford Township Meeting Agenda

Regular meeting  
April 9, 2024

6:30 pm

Pledge of Allegiance

Call to order

Statement from Chairperson regarding public forum:

The public forum is intended to afford the public an opportunity to address concerns to the Town Board. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Town Board may discuss but will not take formal action on public forum presentations.

Sign up sheet is at the door.

**Public Forum**

* Present legal documentation and letter regarding Pigeon Loft.- Laurie Vadnais
* Gloria McDonnell

**Oxford Board Business**

Approve agenda

***Action requested: Supervisor approval of the April 2024 agenda***

Clerk’s report –

***Action requested: Approve the minutes of the February regular meeting. Approve minutes from March 25 special meeting. Review annual meeting draft minutes from 2024.***

Treasurer’s report –

***Action requested: Approve the accounts receipts and payables for the month of March, 2024***

**Roads**

* Pigeon Loft Road- Steve Winter and Bob Ruppe
  + Discuss re-bid process for Pigeon Loft paving project
* Monthly Road report -Mike
* Discuss road maintenance performed
* Road contracts- Mike
  + ***Action requested: Supervisors review road maintenance contracts and potentially sign road plowing agreement***
* Discuss Lyons street contract with Stacy- Mike
  + ***Action requested: Approve special assessment for residents on Lyons street for road maintenance***
* Comprehensive road plan- Mike
  + ***Action requested: Form a committee to work on a comprehensive road plan for Oxford***
* LRIP road grant update - Mike
  + Linwood/Oxford did not receive a grant for the 245th Avenue Reconstruction Project.
* Crack filling on 254th Ct. - Mike
  + ***Action requested:* Potentially sign crack filling agreement**
* Driveway Permit-Jennifer
  + ***Action requested: Approve new driveway permit for Jerry Oberg on Tucker Ct***

**Old Business**

* Isanti Fire District update- Harlan
* Introduce Cathy Glatzel- taking over for Kathy Lentz starting April- Paula or Peggy
* Correct mistake from 2022 Annual Meeting minutes- Jennifer
  + Pat Davis is incorrectly recorded as the moderator, Jennifer Perkins was the annual meeting moderator in 2022.
  + ***Action requested: Permission from board to amend the 2022 March annual meeting minutes to document the correct moderator.***

**New Business**

* Voter challenge from March annual meeting- Mike
  + Discuss how to handle the question of whether or not some of the levy votes were acceptable (did residents that were not eligible to vote at the annual meeting actually vote for the levies?)
* Policy/clarification for posting information on Oxford Facebook Page- Jennifer and Mike
  + ***Action requested: Propose that only official information from the board be posted and that the comment function be disabled***
* Process for contract sign-off/Naming of vice chair-Jennifer
  + ***Action requested: Nominate a vice chair***
* Consider switching from PO box to a locked mailbox at the town hall for mail- Peggy and Mike
  + ***Action requested: Decision from the board regarding maintain PO box or switch to locked mailbox at town hall address***
* Code of Conduct- Paula
  + ***Action requested: Vote on writing and adopting a code of conduct for Oxford township***
* Oxford town hall rental policy- Jennifer
  + ***Action requested: Assign someone to create town hall rental policy and decide on rental fee***
* Voting via Zoom- Paula
  + ***Action requested: Assign someone to create a policy for Oxford regarding zoom voting at the annual meeting***
* Summer market/lunch-Jennifer
  + ***Discuss using town hall parking lot for once-a-month events***

Adjourn

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