

Regular Meeting
Oxford Township
5/8/2018

The meeting was called to order by Sandy Hagan. Roll call was taken with Sandy, Harlan, Mike, Peggy and Linnea present. Minutes of the last meeting were read. Mike made a motion to accept and Sandy seconded it. Peggy gave a treasurer's report which Mike made a motion to accept, and Harlan seconded.

Roads

1. Joe Pelawa information
 - a. Bidding limit increase
 - i. The State Legislator passed, and the Governor has signed into law an increase in the bidding limit. The limit has been increased from \$100k to \$175k. The law will go into effect on August 1, 2018.
 - b. Typo Creek Drive work is ready to be bid. Bid opening will be Tuesday June 5th at 10:30 am. Bids will be accepted at the Engineer's office until 9:30 am Tuesday June 5th or at the Oxford Town Hall between 10:00 am and 10:30 am Tuesday June 5th. A homeowner that lives along Typo asked some questions about the road project. Mike clarified that we haven't even accepted a bid yet. He also stated that the road will not shut down, and we will straighten out the curve through the swamp. Once we accept the bid, we will have a pre-construction meeting in the June timeframe. The homeowners that will be affected can come to that meeting to see the construction plans. Mike also recommended that any homeowners interested in having their driveways asphalted should approach the company that won the bid about doing their driveways at the same time as it may be more economical.
 - c. Baylor Street: Joe has a draft Feasibility Report ready for review.
 - i. We need final numbers for proposed assessment amount per parcel or buildable unit.
 - ii. Town Board needs to add this road improvement to our schedule
 - iii. There is a question of whether 245th Ave. NE, (which is a shared Linwood Township Road) from Baylor Rd. to Thames St. will also be paved at the same time. Joe gave a cost opinion of \$65,000 based on specifications listed: 3" Bituminous Mat, 2,400 feet at 24' wide. (Bituminous estimated @ \$60/Ton, bids have come in lower than this on most projects this year). Mike said that we will not work on Baylor street until Typo Creek is done, and that Baylor to Thames would be done. Mike's best guess is that this project will not be started until 2020.
2. Right of way fees and permits- Sandy received a question from Jane Brown/Telcom Construction, and he replied that we do have a permit for ROW work, but no fee at this time. The supervisors discussed initiating a fee and Mike suggested that we make the fee the same as a driveway permit. (\$300). This

would be insurance in the event that the company did damage when doing their work. The decision on fee amount will be put off until the June meeting.

3. Claim # 17EO00005 Oxford Township has been closed due to no action. This lawsuit claim involved a 2017 collision on Typo Creek Drive at the curve of the road.
4. Mike had Rick look at 266th (south of Harlan) and will have him do some road improvements. Harlan and Mike had a discussion about where the gravel would need to be placed. Rick needs to place a couple of loads of gravel on both east and west 266th where the low spots are.

Old Business

1. IAJFD update
 - a. Did the training burn last month- many different entities were involved.
 - b. May have township or city collect on unpaid services (pontoon example was given)
 - c. Considering the purchase of a drone for the department. IAJFD has borrowed them in the past for help in finding missing persons.
 - d. Station 1 amendment has been tabled, and they are letting the lease renew.
 - e. Called to a brush fire at Miller's involving the swamp.
 - f. Beverly had a question- about which fire department is servicing Typo Creek Drive NE. She was under the impression that Linwood is her fire department, which allowed for improved rates for homeowners insurance. Mike told Beverly that Isanti is her designated fire department, and that if it is a structural fire, it is auto aid. Mike also said that once Typo Creek Drive is done, we may section off some of the township for Linwood to service.
2. Donald John Plat update
 - a. The county wants to know how many driveways Oxford would like. The John's have to re-do the plat as it is currently incorrect. Mike would like the houses clustered to the north so they can come in with one road and have a cul-de-sac. Mike made a motion that Donald John make a new plat with a single entry road and a cul-de-sac. Sandy seconded the motion. Linnea will send this except to Trina at the county.
3. Oxford sign progress
 - a. Char will send Peggy the proof of the light green sign with the two horses, and should be ready soon.
4. ISWCD Water Monitoring Agreement
 - a. Sandy and Linnea signed the agreement, and Linnea will send to Tiffany.
5. Noxious Weed Tour with Darrick Wotacheck set for June 1st 1-4 pm
 - a. The objective is to evaluate the weed growth stages as it gets closer and determine next steps. Mike also talked to the Central Applicator representative to get on the same schedule as the county.

New Business

1. Notice of Filing for the 2018 State General Election will be posted
 - a. Held Tuesday November 6, 2018. Sandy, Mike, and Peggy will be up for election this year. Linnea will send the appropriate information to Isanti County Auditor.
2. 2018 MAT membership cards- Linnea handed the cards out to the board members.
3. USDA Rural Development Direct Home Loan & Home Repair Loan/Grant Information
 - a. Flyer sent to Oxford from Dana Rauschnot, Area Specialist Rural Development; United States Department of Agriculture. Linnea will post the information outside of the town hall
4. Plant Exchange at Anderson Park June 9 starting at 9:00 am
5. Township Legal Seminar flyer posted.
6. MATIT consolidated coverage renewal invoice was received and supervisors had no changes to our coverage this year.
7. LTAP classes will be posted. Sandy is going to see if there is anything that our supervisors want to attend.
8. Vicki is not sure that we are getting the Isanti County News out here. Currently the Stacy zip code (55079) will not get it. Only the Scotsman will be delivered. The supervisors need to call and make sure that the residents get the Isanti County News since we are in Isanti County.

Mike Miller made a motion to adjourn, and Harlan Bellin seconded the motion.

May 8, 2018
Linnea Lentz
Oxford Clerk