

Regular Meeting
Oxford Township
May 11, 2010

The meeting was called to order by Sandy Hagen. Roll call was taken with Sandy, Mike, Harlan, Peggy, and Linnea present. Minutes of the last meeting were read. Mike made a motion to accept and Harlan seconded it. Peggy gave a treasurers report with an itemized list of bills paid. Mike made a motion to accept, and Sandy seconded it.

Planning commission business

The planning commission recommended that the town board adopt the Engineering Road Standards with the following change: Troy Gilchrist will add a paragraph stating :Be it finally resolved, the road specifications previously adopted by the town board are hereby repealed and are replaced by the ENGINEERING ROAD STANDARDS FOR OXFORD TOWNSHIP adopted herein.” Sandy Hagan made a motion that the town board accept this resolution, 2010-01.

Roads

Mike gave an update on dust coating. He talked with Lent township about the soy product they use. In addition, he called the place that sells calcium chloride and he is waiting for them to give him a price.

Old Business

1. After the MAT spring short course, the question of supervisor responsibilities vs “projects” that supervisors are paid to do came up. Troy Gilchrist attended the meeting and said that this issue comes up a lot with townships. Troy provided a number of documents to help define supervisor responsibility vs project. The first

documents is : “A resolution finding certain work to be within the scope of the role of a supervisor and authorizing the work to be performed on behalf of the town.” The town board discussed an hourly wage for this resolution and decided that \$20.00/ hour would be fair. Following the wage determination, Mike Miller made a motion to adopt this resolution as 2010-02, and Sandy Hagan seconded the motion.

2. The next document that Troy prepared was “ A resolution authorizing a contract with an interested officer pursuant to Minnesota statutes, section 471.88, subdivision 5.” This resolution addresses instances when the supervisor has stepped beyond miscellaneous work and there could be a conflict of interest. Specifically this resolution calls out the Sandy Hagan provides the needed services and equipment to mow the town hall lawn. Sandy Hagan is abstaining from voting on this resolution . Mike Miller made a comment that the rate of \$20.00/hour and the equipment lease of \$10.00/hour is lower or as low as any the township could find. It was also discussed that when we rent equipment to mow the ditches in the township, the rate is at \$100/hour. Therefore, Mike Miller made a motion to adopt this resolution as 2010-03. Harlan Bellin seconded the motion.
3. The third document that Troy prepared was an “affidavit of interest in claim submitted to Oxford township”. Sandy is responsible for filling out this affidavit monthly to keep track of the lawn work done for the township.
4. The final document was an equipment lease agreement so the township has documentation of leasing Sandy’s tractor and mowing equipment. Mike Miller made a motion that Oxford township enter into a lease agreement for a John

Deere 855 tractor with mowing equipment at \$10/hour. Harlan Bellin seconded the motion. Again, Sandy Hagan abstained from voting.

5. Gary Larson attended our meeting to let everyone know that Oxford township's website is now live. The address is oxfordtownship.us. In addition, we have an email address: townhall@oxfordtownship.us. MAT and the State of MN now have direct links to our website. Gary has talked to Isanti county about placing a link to our website on the county website. Gary asked that Linnea email him the new engineering standards and the resolutions we adopted at this meeting so he can put them on our website.

New Business.

1. Oxford township received 2 fire department incident reports for the last month.
2. The Emerald Ash Borer workshop dates were posted for those interested in attending.
3. The rural sign management system from Anderson Passe was reviewed by the supervisors. The estimate for them to set up a meter to read our sign reflectivity is \$1500.
4. Steve Kingsbury asked if the township would be interested in grading Anderson Park Roadway during the summer to get it in shape for the September grand opening. The supervisors agreed that the township would be happy to do this.
5. There was some final discussion about dust coating the roads. The town board decided that if the town board was going to be responsible for dust coating of roads, we would have to raise the levies. There is not enough money in the

budget for us to take over the cost this year. Steve Kinsbury suggested that we put the phone number for the company that does dust coating on our website, so that we could facilitate ordering if individuals wanted to pay for dust control on their own stretch of road.

Sandy Hagan made a motion to adjourn and Harlan Bellin seconded it.

Linnea Lentz
Oxford Township Clerk
5-11-2010